

SECURITY

We take your security seriously.

At Schneider Downs, the security of your data is paramount. You are entrusting us with sensitive information in the data we store and the documents that are processed through the system. To maintain that trust, we have implemented a number of safeguards so that your data is yours and yours alone.

Your information is encrypted from the moment you log in.

SimpLEASE AccountingSM (simpLEASE) has a set of configurable options that provide your local administrator the ability to set a password policy that meets your organization's requirements. System administrators can set a password-change interval to a specific number of days allowed between changes. Additionally, password complexity settings are available to force users to use passwords with multiple character types and minimum lengths.

All communication between your users and the simpLEASE servers is done using an SSL/TLS secure connection. All data, images and documents are transmitted via the encrypted connection. All of the resources that are used in the simpLEASE application are housed on servers we control. We do not use any third-party programming libraries located on servers outside of our control.

All of the simpLEASE data is backed up to servers that we manage. Our backup servers are in a physically different data center than our production servers. All of the simpLEASE backup data is stored on encrypted tapes and are sent to a secure, third-party off-site storage location. All of the simpLEASE backup data falls under our standard, strictly enforced, seven-year data retention policy.

It's audited by others.

All of the simpLEASE data centers are audited by a third-party auditor on an annual basis. We annually conduct server penetration testing and application-security testing

which is performed by both a third-party and our internal auditors. More importantly, we review the data center audits internally and use those results along with the results from penetration and application security tests to make our systems more reliable and resilient to potential attacks.

We do all the analytics.

For purposes of planning and performance tracking, we do keep analytics on all of our simpLEASE servers. Analytic tracking is done on our servers by our employees, and all of the analytic data is kept under our control. We never sell that information, nor do we give it to anyone for any marketing purposes. The analytic data is only reviewed to ensure we are utilizing our servers properly.

We stay current with trusted partners.

The data centers that are used for simpLEASE obtain an annual SOC 2 Type II report. We review these reports to verify that the current report has an unqualified opinion. Our servers all run the most current releases of Enterprise grade-operating systems, and all of the sub-systems (database, application, security) are reviewed and updated monthly.

We actively track attempted access to all our servers and have automated mechanisms in place to stop unauthorized access.

